

Meridian Residential Association

Charter of the Social Events and Enrichment Committee

Statement of Purpose

The Board of the Meridian Residential Association (MRA) has formed a Social Events and Enrichment Committee to sponsor, plan, and provide opportunities for social and enrichment activities to promote a sense of community, cooperation, and mutual social and cultural stimulation among the homeowners and other residents of Meridian.

I. RESPONSIBILITY

A. The primary responsibilities of the Committee are to:

1. Plan and conduct social activities for the Meridian community.
2. Plan and sponsor special events of cultural and intellectual interest to residents
3. Develop and provide to the Board of Directors a proposed annual calendar/schedule of social events and enrichment programs and a proposed budget for these events as part of the annual MRA budget development process. This report will normally be provided at the May Board meeting.
4. Provide orientations on Meridian social life and events to new residents and encourage participation of new residents in Meridian community activities.
5. Develop and promote, thru its activities, an increased sense of community and involvement by residents in:
 - a. Increased social interaction and enjoyment for all residents,
 - b. Opportunities for new residents to get acquainted with existing residents and identify fellow residents of mutual interests,
 - c. Sharing concerns, ideas for improvement, and common goals for the Meridian community in a congenial, cordial, and hospitable setting
 - d. Meridian activities including attending Board meetings and committees meetings.
 - e. Creating a positive, cooperative, socially responsible attitude among residents, and
 - f. Creating a sense of pride in living at San Diego's most prestigious, luxury, high rise community.

B. In fulfilling its responsibilities, the Committee shall perform its duties in accordance with the provisions of this Charter and the Governing Documents under direction of the MRA Board of Directors.

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- C. The Committee shall provide the Board of Directors an annual report on:
1. Its assessment on the effectiveness of its events and activities in meeting the goals and responsibilities outlined above,
 2. Areas and aspects of Meridian community life that need to be addressed by the Board or the Committee, and
 3. Recommended actions to address problem areas in community life and to further improve the sense of community and cooperation among Meridian residents (homeowners and lessees).
- D. For events or activities requiring the expenditure of MRA funds, the Committee will provide the Board for approval a description of the planned event or activity in advance along with a requested budget. The Committee shall not financially or legally obligate the Association in any manner (i.e. contract for services, hire contractors, borrow money, purchase equipment and supplies, or approve requests on behalf of the Board) unless the Board specifically approves such action or has provided a specific budget for a proposed event.

II. MANNER OF ORGANIZATION

A. Membership

1. The Social Events and Enrichment Committee shall consist of three (3) or five (5) or seven (7) voting members appointed by the Board of Directors upon the recommendation of the Chair.
2. For the purposes of conducting all business of the Committee:
3. When there is a three-member Committee, a quorum shall consist of two (2) voting members.
4. When there is a five-member Committee, a quorum shall consist of three (3) voting members.
5. When there is a seven-member Committee, a quorum shall consist of four (4) voting members.
6. If at any time a quorum is not present, the Committee may continue to meet as long as no formal votes are taken.
7. Non-voting members may be appointed to the Committee by the Chair to inform and support its work relative to a specific aspect of a social event or special activity event.
8. Committee members shall be homeowners and there will be only one member of the Committee per household.
9. Members of the households of sitting MRA Directors will not be eligible for appointment to Committee membership to protect against any disproportionate influence on Committee and Board deliberations and actions.

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10. A Committee member absent from two consecutive, regularly scheduled meetings shall no longer qualify for the Committee, unless excused by the lessees

B. Terms

Social Events and Enrichment Committee members shall serve a term of two (2) years.

C. Chairperson

The Board shall appoint the Social Events and Enrichment Committee Chair. In the event the Chair is not in attendance at a meeting of the Committee at which a quorum is present, a majority of the Committee members shall elect a presiding Chair who shall be a voting member of the Committee and shall function as the Chair for that meeting.

D. Vacancies

The Board may remove a member of the Social Events and Enrichment Committee with cause. Vacancies created for any reason shall be filled by Board appointment upon the Chair's recommendation.

III. MANNER OF OPERATION

The Committee shall conduct its business in the best interest of the Meridian Residential Association and in accordance with the Charter, the Association's Articles of Incorporation, Declaration of Restrictions, Bylaws and Rules.

A. Functions of the Chair

Functions of the Chair (or the presiding chair of the meeting) shall include the following:

1. Identify homeowners for membership on the Committee and present their names for approval to the MRA Board along with the rationale for their selection.
2. Coordinate and supervise Committee activities and meetings to assure responsibilities are met.
3. Present written Committee reports (see C. below) to the Board via the General Manager in time for Board meeting document distribution and review.
4. Present verbal reports at Board meetings (or arrange for an alternative Committee representative) as necessary to supplement the written reports and request Board action and/or approval of Committee recommendations.
5. Assure that records and minutes are kept and, following approval, submitted to

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the Business Office.

6. Represent the Committee to the Board or assign a member of the Committee to this role if the Chair is unable to be present at a Board meeting.
7. Appoint a Committee member as recorder at all meetings.
8. Participate in Board discussions on matters within the scope of the Social and Enrichment Committee charter.

B. Meetings

1. The Committee shall meet as required to transact the business of the Committee. Notice of meetings shall be posted and will be open meetings in accordance with Civil Code and governing documents of the Meridian Residential Association. The Chair will make a reasonable attempt to schedule meetings of the Committee with at least four (4) days notice but this is not required.
2. The Committee shall, at its own discretion, determine the agenda and conduct all meetings of the Committee with input from the Board as required.
3. If a meeting is open, it is deemed open only to the Association's membership, Board of Directors, General Manager or assigned staff member as required, and any invited guests required to assist in the business of the meeting.

C. Reporting and Channels of Communication

1. The Committee shall submit to the Board a written summary report on Committee meetings and activities in a format acceptable to the Board. This report shall include at least the following:
 - a. Dates of meetings held
 - b. Attendance
 - c. Agenda
 - d. Brief summary of the meetings
 - e. Recommendations requiring Board approval
2. The recorder shall prepare and submit minutes of Committee meetings for review first to the Chair and then to Committee members for review and approval.

Committee Charter Approved by the Board: _____

Secretary: _____